



CRF Application Process Flow Chart

Eligibility	<ul style="list-style-type: none"> • Investigators: TRI Internal and External Members and their research Associates are eligible to use the CRF • Research participants: with differing levels of health risk • Procedures: research studies that involve either 'low risk' and/or 'non-low-risk' procedures are now eligible to apply to use the CRF (refer to the 'CRF Expanded Research Risk Stratification Assessment Tool' for guidance)
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Yes - ↓

Feasibility	<p>Applicant must discuss project feasibility with CRF Nurse Manager</p> <ul style="list-style-type: none"> • Discussion to include: CRF application process, terms of use, user agreements, charges, hours of operation, space and storage requirements, booking procedures, consumables, equipment and laboratory process, research staff qualifications and training etc. • CRF application documents reviewed and if project meets eligibility it will be recommended by CRF Nurse Manager to the CRF Director for approval.
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Yes - ↓

Credentialing and Scope of Clinical Practice or Qualification and Training Review	<ul style="list-style-type: none"> • All members of the research team (medical officers, nurses, allied health practitioners) involved in conducting research that requires direct and unsupervised practice on research participants or who review clinical medical records must be Credentialed and their Scope of Clinical Practice defined through Metro South HHS procedures. • Other research staff (PhD candidates, Post Docs, Research Assistant etc.) must provide evidence of qualifications and training relevant to their delegate project responsibilities.
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Yes - ↓

Approval	Existing Studies	New Studies
	<ol style="list-style-type: none"> 1. Study already approved by an NHMRC-registered HREC 2. SSA already authorised by Metro South Health 3. CRF Application to be approved 	<ol style="list-style-type: none"> 1. CRF Application approved 2. Study approved by an NHMRC-registered HREC 3. SSA authorised by Metro South Health

Feasibility must be discussed with Nurse Manager CRF prior to submission of application

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